

**C12**  
**American Medical Student Association**  
**House of Delegates 2022**  
**Resolution:**

**Introduced by:** Michael Walls, President-Elect; Hannah Hendrix, President; Benjamin Duong, MPH, Vice-President of Leadership Development; Sujay Ratna, Premedical Trustee; Fiza Farrukh, International Trustee

**School(s):** Touro University CA College of Osteopathic Medicine; Ohio State University College of Medicine; Alabama College of Osteopathic Medicine; Rutgers University; Medical University of Silesia

**Subject:** Structure of Local Chapters and Chartering

**Type:** Addition to Constitution, Bylaws and Internal Affairs

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WHEREAS year to year, we often lose contact with certain chapters due to leadership changes; and

WHEREAS at times it is unclear from chapter officer submissions who is the best point of contact for the chapter; and

WHEREAS chapters will not be limited in how many officers they have, only how many are reported as chapter liaisons to National AMSA; and

**THEREFORE BE IT RESOLVED** that Articles IV. Chapters and XVII. Structure of Local Chapters (pg 23-24) **be AMENDED BY ADDITION to state:**

**Article IV. Chapters**

**Section 1**

The school petitioning for charter must have, **and maintain**, a minimum of 5 registered active, domestic medical, premedical or international members ~~no later than sixty (60) days prior to the opening session of the House of Delegates in order for the petition to be considered~~. There shall not be more than one (1) such chapter at any domestic medical, undergraduate or international school campus. Eligibility for multiple chapters at single campus or joint chapters between multiple campuses will be at the discretion of the Board of Trustees after reviewing the individual school's structure, finances and geographical limitations. Branch campuses providing less than two years of medical education and/or which do not have a Dean shall be considered part of the accredited degree granting institution rather than an independent chapter. **Each chapter must have at a minimum a Chapter President position and a Chapter Financial Liaison and are encouraged to register a Membership and Advocacy Liaison position.**

**Section 2.**

Ratification of Charter A charter shall be granted to the petitioning chapter upon approval of the Board of Trustees and subject to ratification by a simple majority vote at the House of Delegates. This charter shall be renewed every 2 years.

#### **Article XVII. Structure of Local Chapters**

A. ...

B. ...

C. Responsibilities of the Chapter Liaisons. **The liaisons are listed below.** The primary functions of the Chapter Liaisons are as follows:

1. serve as primary contact for the national office in the receipt and distribution of pertinent information and materials relating to the organization and issues of concern to medical students;
2. coordinate local chapter activities and work with other local chapter officers to accomplish responsibilities delineated above;
3. attend the annual chapter officer training or fail to remain in good standing within the National Organization;
4. attend the National Convention;

**5. President**

**1. Main liaison**

**2. Main duties include**

1. Oversight of other leaders
2. Manage documents
3. Regular communication with respective Membership Director

**6. Financial Liaison**

. Handles chapter finances including but not limited to:

1. Chapter dues coming from AMSA
2. Identifies any fundraising opportunities

**7. Membership Liaison**

. Manages marketing to members and prospective members

a. Keeps a reliable roster of members in chapter

b. Responsible for raising any membership-related issues to President/AMSA membership leaders

**8. Advocacy Liaison**

. Works with AMSA Campaigns/Committees to identify advocacy opportunities for the chapter

a. Schedules and manages chapter events

Fiscal Note: None

Citations: None