Position Title: Regional Director

Roles, Responsibilities and Objectives

1. Member, Board of Regional Directors (BRD) – Employs skills in strategic planning, teamwork, organization and communication to:
    - Attend and participate in all BRD conference calls and strategic planning discussions.
    - Works with other regional directors and the Vice President for Membership (VPM) to address medical membership recruitment and engagement issues within the Association.
2. Directs new member recruitment and engagement – Employs communication and motivation skills to:
    - Develop a work plan with the VPM and key staff at Building on Foundations.
    - Implement a work plan throughout the year to strategically support member recruitment and engagement in the region.
3. Assists in coordinating CORE Leadership Forum – Employs skills in communication, strategic planning, teamwork and networking to:
    - Work with the VPM and key staff to plan chapter officer leadership weekend in June/July 2013.
    - Promote attendance of chapters/chapter officers at this important training meeting.
4. Liaison between local chapters and national AMSA – Employs communication, problem-solving, motivation, networking skills to:
    - Assess and monitor the needs of the region.
    - Communicate national opportunities and deadlines to chapters (and vice versa as appropriate).
    - Assist schools in founding AMSA chapters in the region.
    - Work with chapter officers to transition leadership and projects for the next year.
    - Promote attendance at fall conferences and National Convention within region.
    - Supports communication between local chapters and programming leaders within the Association.

Expectations & Accountability

1. The leadership term is one year and begins on May 1, 2013.
2. All leaders shall uphold the standards of conduct outlined in the National Leadership Handbook. Should a leader be unable to fulfill the duties outline in this position description, s/he may be asked to resign or be dismissed from her/his position.

3. Leaders will be provided with training and support to fulfill position responsibilities. AMSA is a collaborative environment; feedback and ideas are always encouraged.
4. Travel, hotel and food are provided for mandatory meetings with the exception of National Convention.

2013-2014 Leadership Year Meetings:
- **Monthly BRD webinars** (**mandatory**)
- **Periodic regional webinars for chapter officers (self-scheduled)**
- **Building on Foundations (All-Leadership Meeting), Sterling, VA, May 2-5, 2013** (**mandatory**)
- **CORE Leadership Forums (Chapter Officer Training), Locations TBA, Summer 2013 (attendance at local regional forum mandatory)**
- Fall Conferences, Locations TBA, Fall 2013 (optional)
- Chapter visits (optional)
- **National Convention, New Orleans, March 2014** (**mandatory**)