Position Description: National Chair of the Committee on Medical Professionalism

Roles, Responsibilities, and Objectives

National committee and team chairs' roles encompass 3 key domains:

1. Voting members of the Executive Board of the Action Committees & Teams

- Chairs employ and develop skills in long-term planning, resource allocation, framing and messaging.
- Chairs set the agenda for the mission-driven work of the Association through development of an annual work plan and revision of a strategic 3-year plan designed to provide continuous work on critical issues to the Association within our capacity to do so.
- Chairs are engaged in improving AMSA's practices and structure with regard to the programming arm.

2. Investment in coordinators and projects

- Chairs actively advise and support their coordinators, facilitate meetings, and mediate conflict. Chairs foster professional and personal growth in their coordinators through advising, giving periodic and effective feedback, and recognizing and developing strengths in these leaders.
- Chairs advise in the design needs assessments and performance metrics, preparation of key documents, and the design of deliverable goals and teach these skills to their coordinators for effective project planning and execution.

3. Content expertise

- Chairs lend their knowledge around the area of content their committee or team covers. They further develop this expertise during their tenure through research and careful planning of AMSA's comprehensive work plan around these specific issues. They also liaise with relevant partner groups.
- The Medical Professionalism Chair specifically would benefit from having content expertise on contemporary issues in medical education and medical culture and interest in the medical humanities.
- Chairs employ and develop consulting skills as AMSA's point-persons for their respective issues.
- Chairs participate in the annual review and revision of AMSA's Principles--statements of AMSA's beliefs about key issues relevant to AMSA's values and priorities.

Expectations & Accountability

1. The term of Action Committee or Team Chair is one year beginning on April 1 and ending March 31 of the following year, with a transition period from the close of National Convention in March through the beginning of the term in April.
2. This chair is responsible for the direct oversight and advisement of 4 coordinators.
3. Committee and Team Chairs are accountable to their peers on the Executive Board of the Action Committees & Teams and to the their coordinators. They are directly overseen and supported by the VP for Leadership Development and the VP for Program Development.
4. All leaders shall uphold the expectations and standards of conduct outlined in the National Leadership Handbook. Involvement in AMSA is a serious commitment, and should a leader be unable to fulfill the duties as outlined in this position description and the National Leadership Handbook, s/he may be asked to resign or be dismissed from her/his position.

5. Deadlines will be provided with sufficient lead time for successful completion. It is expected that deadlines be met and extensions requested prior to lapse of a deadline in order to continue participating in AMSA.
6. Travel (transportation to and from the meeting), hotel and food are provided at required meetings.
7. Leaders can expect sufficient training and support to complete all duties and tasks asked of them. AMSA is a collaborative environment, and ideas and feedback are always encouraged and considered.

Purpose of the Committee on Medical Professionalism

We strive to be an agent to change the definition of the medical profession as it evolves in the 21st century. As healthcare delivery systems change, and constraints on physicians time and autonomy increase, students must be prepared for these changes. The broad scope of the committee work is united in the purpose of changing how future physicians interact--to (1) promote professionalism over commercialism, (2) teamwork over isolation, and (3) patient-centered care over physician-centered care, especially as that care pertains to patient safety and Integrative/Complementary/Alternative Medicine, (4) to increase trainees access to Medical Humanities to emphasize and celebrate the human's ability to heal one's self and one another through understanding, community, creativity, personal reflection, and a connection with humanity, and (5) to educate trainees on professionalism in the use of social media.

Goals of the Chair of the Committee on Medical Professionalism

Enhance professionalism and professional development opportunities for medical students. Provide career development education to physicians-in-training about professionalism and life in medicine. Part of this work involves serving as auxiliary support to the PharmFree Campaign and other organizations that favor professional values over commercial values in medicine.

- Ensure patient safety and quality care is a priority in medical school training.
- Advocate for responsible Integrative/Complementary/Alternative Medicine training and professional opportunities.
- Serve as a direct liaison between the PharmFree Campaign and Institute, Patient Safety and Quality Leadership Institute or Scholars Program, Integrative Medicine Scholars Program and ACT exec. Overall goal in collaborations are to increase AMSA's and PMC's visibility, as evidenced by greater collaboration with other organizations, increased grassroots efforts (listserv volume, local project grants), and increased competitiveness for committee positions.

Required Meetings for the 2013-2014 Leadership Year:

- **Monthly webinars of the Executive Board of the Action Committees and Teams (mandatory)**
- **Monthly Medical Professionalism Committee webinars (self-scheduled, mandatory)**
- **Transition Breakfast & Orientation, National Convention, Washington, DC, Sunday, March 17, 2013 (mandatory)**
- **Building on Foundations (All-Leadership Meeting), Sterling, VA, May 2-5, 2013(mandatory)**
- CORE Leadership Forums (Chapter Officer Training), Locations TBA, Summer 2013(optional)
- Fall Conferences, Locations TBA, Fall 2013 (optional)

Executive Board of Action Committees & Teams

- **National Convention, New Orleans, LA, March 2014 (mandatory)**