amsa
American Medical Student Association

Position Description: National Global Health Committee Chair

Roles, Responsibilities, and Objectives

National committee and team chairs' roles encompass 3 key domains:

1. Voting members of the Executive Board of the Action Committees & Teams

- Chairs employ and develop skills in long-term planning, resource allocation, framing and messaging.
- Chairs set the agenda for the mission-driven work of the Association through development of an annual work plan and revision of a strategic 3-year plan designed to provide continuous work on critical issues to the Association within our capacity to do so.
- Chairs are engaged in improving AMSA's practices and structure with regard to the programming arm.

2. Investment in coordinators and projects

- Chairs actively advise and support their coordinators, facilitate meetings, and mediate conflict. Chairs foster professional and personal growth in their coordinators through advising, giving periodic and effective feedback, and recognizing and developing strengths in these leaders.
- Chairs advise in the design needs assessments and performance metrics, preparation of key documents, and the design of deliverable goals and teach these skills to their coordinators for effective project planning and execution.

3. Content expertise

- Chairs lend their knowledge around the area of content their committee or team covers. They further develop this expertise during their tenure through research and careful planning of AMSA's comprehensive work plan around these specific issues. They also liaise with relevant partner groups.
- **The Global Health Chair specifically would benefit from having content expertise in global health parity issues, international relations, and social determinants of health.**
- Chairs employ and develop consulting skills as AMSA's point-persons for their respective issues.
- Chairs participate in the annual review and revision of AMSA's Principles--statements of AMSA's beliefs about key issues relevant to AMSA's values and priorities.

Expectations & Accountability

1. The term of Action Committee or Team Chair is one year beginning on April 1 and ending March 31 of the following year, with a transition period from the close of National Convention in March through the beginning of the term in April.
2. This chair is responsible for the direct oversight and advisement of 4 coordinators.
3. Committee and Team Chairs are accountable to their peers on the Executive Board of the Action Committees & Teams and to the their coordinators. They are directly overseen and supported by the VP for Leadership Development and the VP for Program Development.
4. All leaders shall uphold the expectations and standards of conduct outlined in the National Leadership Handbook. Involvement in AMSA is a serious commitment, and should a leader be unable to fulfill the duties as outlined in this position description and the National Leadership Handbook, s/he may be asked to resign or be dismissed from her/his position.
5. Deadlines will be provided with sufficient lead time for successful completion. It is expected that deadlines be met and extensions requested prior to lapse of a deadline in order to continue participating in AMSA.
6. Travel (transportation to and from the meeting), hotel, and food are provided at required meetings.

7. Leaders can expect sufficient training and support to complete all duties and tasks asked of them. AMSA is a collaborative environment, and ideas and feedback are always encouraged and considered.

Purpose of the Committee on Global Health

AMSA's Committee on Global Health strives to educate, empower, and equip physicians-in-training with resources and tools that will enable them to channel their passions and energy into becoming effective advocates for global health equity. Within a human rights framework, we aim to tackle key issues around maternal and child health; access to medicines and quality, affordable health care for all; HIV, TB and other neglected diseases; and refugee health. We offer programming and leadership opportunities that provide physicians-in-training with various venues to network, train, share knowledge, and energize each other to engage in legislative action, curriculum improvement, and ethical and sustainable service here and abroad.

Role of the Chair of the Committee on Global Health

The Global Health Chair will foster leadership development and support the committee coordinators as they engage in educational initiatives, policy analysis, grassroots organizing, and designing programming for our membership. The Chair supports AMSA's Global Health work through collaboration with the Chair of the AIDS Advocacy Network, and non-elected global health leaders running global programming including but not limited to: the Global Health Scholars Program, and the PharmFree Access to Medicines Working Group, and representatives to the International Federation of Medical Students Association within AMSA. The chair must stay abreast of current global policy issues by maintaining communication with allied community organizations to ensure that our policy work is aligned with global community needs. External partners include but are not limited to Child Family Health International and the Consortium of Universities on Global Health. Above all, the Chair of the Global Health is encouraged to use the resources available within AMSA to further their own particular passions within the field of Global Health and share them with our membership.

1. The Chair of Global Health Action Committee has the unique responsibility of guiding the committee's 3 coordinators (see coordinator descriptions by empowering them to develop interesting and relevant programming that furthers the mission of our committee and the strategic priorities of AMSA. This will be accomplished with monthly committee meetings and reporting back to the executive programming board.

2. The Chair will work with the Policy Coordinator and Policy Team Chair to establish the legislative priorities for the year and then to actively engage membership in advancing/advocating for these priorities.

3. Finally, it is the role of the chair to ensure that AMSA chapters around the country are updated given opportunities to participate in national programming and advocacy work.

Required Meetings for the 2013-2014 Leadership Year:

- **Monthly webinars of the Executive Board of the Action Committees and Teams (mandatory)**
- **Monthly Global Health Committee webinars (self-scheduled, mandatory)**
- **Transition Breakfast & Orientation, National Convention, Washington, DC, Sunday, March 17, 2013 (mandatory)**
- **Building on Foundations (All-Leadership Meeting), Sterling, VA, May 2-5, 2013(mandatory)**

Executive Board of Action Committees & Teams

- CORE Leadership Forums (Chapter Officer Training), Locations TBA, Summer 2013(optional)
- Fall Conferences, Locations TBA, Fall 2013 (optional)
- **National Convention, New Orleans, LA, March 2014 (mandatory)**