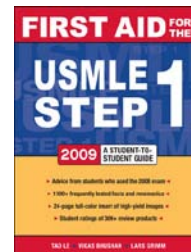


AMSA/BAC 09-10 Recruitment Program Document of Understanding



AMSA & Bank of America (BAC) are pleased to offer the AMSA/BAC 09-10 Program to U.S. AMSA chapters. This program will enable you to give out a FREE Netter Atlas or FREE First Aid USMLE Step 1 to all students who have joined AMSA and completed their online AMSA/BAC credit card application between May 1 – November 30, 2009. To receive your chapter's shipment of Netter Atlases and instructions for redeeming the FREE First Aid USMLE Step 1 please read this Document of Understanding, sign and return to AMSA (address below).

I understand that:

- Once I sign and return this form, I will receive a shipment of Netter Atlases mailed to the specified address below, before my chapter's recruitment drive. If the shipment is returned back to the book distributor because of an address error, or the shipment is rejected at the specified address, then it becomes the responsibility of the chapter to pay for the second shipment. Make sure the specified address is a place where a large shipment of books will be accepted and stored.
- The number of Netter Atlases I will initially receive will be pre-determined based on the number of students my chapter has historically recruited. There will be an opportunity to order additional Atlases if needed.
- Once I receive my shipment of Netters, I agree to open each carton within two days of receiving to verify that the quantity received matches that in an email I receive from AMSA. If I receive any damaged books, I will contact Vicki 1-800-767-2266 / vmartel@amsa.org within these same two days with the quantity of damages and the reason they are damaged (water, ripped, etc.) and will follow instruction on filing a claim. My chapter will be financially responsible for these damaged books if I do not follow these instructions.
- In order for a new student to be eligible for a free Netter or USMLE, the student must hand in two items to the chapter officer:
 1. Either a completed AMSA paper membership application with dues **OR** the AMSA membership confirmation sheet generated after the student becomes a member online (application located at www.amsa.org/join).
 2. And an AMSA/BAC credit card confirmation sheet generated after applying online (amsacreditcard.com).
- The name and address on the AMSA/BAC credit card confirmation sheet must be verified by matching it to the AMSA membership application/confirmation sheet. Once the name and address have been verified, the student is eligible to receive the FREE Netter Atlas of Human Anatomy book or the instructions for redeeming the First Aid USMLE Step 1.
- Once a student receives their Free Netter or First Aid USMLE Step 1 redemption instructions, the student must sign the AMSA membership application/membership confirmation sheet AND sign the chapter sign-in form acknowledging receipt of their book/instructions. Paperclip the AMSA/BAC credit card confirmation sheet to the AMSA membership application/membership confirmation sheet.
- I understand that my chapter will take full monetary and legal responsibility for the Netter books sent to me as part of this AMSA recruitment program, at the rate of \$79.95 per book.
- I understand that my chapter will take full monetary and legal responsibility for all First Aid USMLE Step 1 books redeemed per instructions handed out as part of the AMSA recruitment program, at the rate of \$44.95 per book shipped per the chapter's qualifying member.
- All books sent to each chapter and shipped to each chapter's qualifying member will be accounted for based on the number of collected AMSA membership applications/AMSA membership confirmation sheets and AMSA/BAC credit card confirmation sheets collected by chapter officers at that chapter.
- The value of all Atlases not accounted for by returns, or by the number of AMSA membership applications/membership confirmation sheets and AMSA/BAC confirmation sheets received, will be deducted from the chapters' rebate at a rate of \$79.95/book (rebates determined by the percent of members recruited against entering class size and range from \$2-\$6 per member recruited). The value of all First Aid USMLE's not accounted for by the number of AMSA membership applications/membership confirmation sheets received will be deducted from the chapter's rebate at a rate of \$44.95/book. A rebate check will not be sent until the chapter has returned the remaining balance of Netters and/or applications/confirmations and the quantity has been verified with the book distributor/sponsor. Returned Netters must be wrapped, in new condition.
- Offer expires **November 30, 2009**. All remaining books should be shipped back to AMSA membership services, along with the Chapter Sign-In form with any remaining AMSA applications/confirmation sheets and AMSA/BAC confirmation sheets no later than December 31, 2009 or the chapter will not be given credit toward the AMSA/BAC program, and the chapter will become financially responsible for any Netters/First Aid USMLE vs. application discrepancy. **NOTE: NETTERS MAY BE RETURNED AT ANY TIME DURING THE PROMOTION.**
- To return books, contact Vicki Martel at 1-800-767-2266 or vmartel@amsa.org and she'll get you started on the return process. Vicki will send you postage-paid return labels so there is no cost to the chapter for the return.
- I agree to support the use of the AMSA/BAC credit card as it offers a low interest rate and financially supports AMSA in its mission.
- For all of your hard work in the successful completion of this program, AMSA will waive your chapter one 2010 AMSA convention registration fee if you meet your stated recruitment goal. Recruitment goals can be obtained at the Chapter Officers Conference, by calling 1-800-767-2266, e-mailing members@amsa.org or can be reviewed on your chapter's Web page located at www.amsa.org/chapoff. You will be notified in early January if your chapter has reached its goal.

I, _____, Chapter Officer at _____,
print full name print medical school

I understand and agree to the terms of the AMSA recruitment program above.

Signed: _____ Today's Date: _____

I am responsible for receiving the Netters in July-September at this specified address:

Recruitment Date: _____

Phone: _____ E-mail: _____

Send completed Document of Understanding to:

AMSA, Attn.: Vicki Martel, 1902 Association Drive, Reston, VA 20191

Fax to: (703) 620-5873, Attn.: Vicki Martel or e-mail a scanned version to vmartel@amsa.org